

Marisa N. Sandoval

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EDUCATION

Washington State University, Pullman, Washington
Bachelor of Arts, expected graduation May 2010
Double major in *English and Digital Technology and Culture*
Overall GPA 3.8/4.0 English GPA 4.0/4.0 DTC GPA 4.0/4.0

Los Alamos High School, Los Alamos, New Mexico
Diploma upon Graduation, June 2005
GPA 3.8/4.0

EXPERIENCE

Washington State Magazine, Washington State University, Pullman, Washington Aug 2009 – Present
Clerical Student Intern Jan 2009 – May 2009

- Synthesizes, researches, and composes obituaries, news articles, and reviews
- Edits articles and images to upload to the online magazine; updates articles and images for online database

Undergraduate Writing Center at Washington State University, Pullman, Washington Aug 2009 – Present
Writing Tutor, Administrative Tutor and Mentor, Tutor Legacy Fellow Aug 2008 – May 2009,
Jan 2008 – May 2008

- Offers editorial assistance and support for students
- Advises students on various writing techniques including assignment, focus, organization, support, and proofreading for academic writing
- Supervises tutors and students in the Open Writing Lab; mentors and teaches volunteer tutors regarding Writing Center purposes and practices

Avery Microcomputer Lab at Washington State University, Pullman, Washington Aug 2008 – May 2009
Internship: Open Lab Consultant, English 300 Workshop Instructor

- Consultant in the open computer lab; supported students and faculty with computer and software troubleshooting and technical issues
- Aided as an instructor in English 300 “Computers in English” workshops

Los Alamos National Laboratory, Los Alamos, New Mexico Summers 2008 and 2009
Research Assistant, Technical Writer, Nuclear Nonproliferation Division

- Researched, wrote, and edited student and staff articles for publication and conference presentation
- Collected and collated “open source” information and assisted in lecture preparation for Nuclear Non-Proliferation Treaty Additional Protocol implementation training for the Department of Energy laboratories
- Formatted International Atomic Energy Agency (IAEA) and safeguards training information in electronic form and categorized for use in research, proposals, and training efforts

Los Alamos National Laboratory, Los Alamos, New Mexico Summers 2006 and 2007
Research Assistant, Material Science and Technology Division

SKILLS

- Excellent verbal and written communication skills
- Highly proficient in reading, writing, proofreading, and editing
- Willingness to learn and adapt to challenging environments
- Public speaking, organizational, and leadership skills
- Ability to work in groups of diverse people and cultures; completed Spanish minor
- Strong computer skills, exposure to Microsoft Office, Adobe Photoshop, Dreamweaver, InDesign, and Illustrator
- Developing interest in the Fine Arts; taking classes relating fine arts and design principles to media authoring

ACTIVITIES

Washington State University, Pullman, Washington

- NCAA Varsity Athlete: Cross Country and Track and Field, Aug 2005 - Present
- Peer Academic Counselor, Volunteer, Aug 2007 - Dec 2007, Aug 2008 – Dec 2008, Aug 2009 – Dec 2009

Inland Empire Undergraduate English Conference, Gonzaga University, Spokane, Washington, April 2009
Presented in contemporary fiction criticism: “Unconsciously Desiring Jack: Vanessa’s Ghost Dance with Cocaine”
Institute for Nuclear Materials Management, Participant at 49th Annual Meeting, July 2008